

Mimosa Public School Parents & Citizens Association

ABN 982 422 096

General Meeting Agenda



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|---------------------|---------------------------------------------------------------------------|
| Date: | Tuesday 14 th May 2019 |
| Time: | 7.30pm |
| Location: | Mimosa Public School Library |
| Attachments: | Reports: Treasurer Band Canteen Uniform Shop Social & Fundraising |

| Item | Duration | Speaker |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------|
| Opening <i>Call meeting to order, welcome current members and introduce new ones. Record attendance, sign in sheet, and apologies and introduce any visitors.</i> | 2 min | CH |
| Minutes <i>Discuss and approve minutes from previous meeting. These are circulated beforehand on the Mimosa Public School website (see below) and the e-news app under "P&C" category. Please read through these before the meeting.</i> https://mimosa-p.schools.nsw.gov.au/supporting-our-students/parents--carers-and-the-community/p-c-meetings.html | 2 min | CH |
| Principal's address – by exception | 5 min | MF |
| Reports – Q&A <i>Please read through these beforehand so you can raise any questions at the meeting.</i> | | All |
| President – by exception | 5 min | CH |
| Treasurer – by exception | 5 min | SD |
| Band Committee – by exception | 5 min | AC |
| Canteen Committee – by exception | 5 min | AE |
| Uniform Shop Committee – by exception | 5 min | HVM |
| Social and Fundraising Committee – by exception | 5 min | MC |
| Agenda items placed on notice | | |
| Veggie patch / school garden project | 10 min | LE |
| Business Arising from Previous Meeting or Carried Over | | |
| Adopt Audited Financial Statements | 2 min | SD |
| Knowledge Management – archiving documents from old google drive | 2 min | GE |
| Just one Thing 2019 | 2 min | EM |
| Uniform shop - price increase | 2 min | SD |
| Community Grants, research | 2 min | SD / SH |
| Correspondence | 2 min | GE |
| General Business <i>Deal with new business items. Eg. rule changes, general matters arising, long-term plans etc.</i> | 10 min | CH |
| Business Carried over to next Meeting | 2 min | CH |
| Closing Next meeting Tuesday 11 th June 2019 @ 7.30pm Agenda items and written reports submitted by COB Fri 31 st May 2019. <i>Close meeting, thanking attendees, indicating the time.</i> | 2 min | CH |

Mimosa P&C welcome all new members. Membership or renewal of membership is available at the cost of \$1.00 paid to the secretary at any time during the financial year. Membership is valid for one P&C financial year, which expires in February, regardless of when membership is paid.

