

Mimosa Public School P&C Association INC

ABN 982 422 096



General Monthly Meeting Minutes

Meeting date: Tuesday 11th June 2019

Attendees:	Fiona Smith (FS), Shelley Davidson (SD), Gretta Eastmead (GE), Emma McNeilly (EM), Simon Hopkins (SH), Amy Eaton (AE), Amanda Clark (AC), Helene Van De Merwe (HM), Jenny Greig (JG), Louise Eadie (LE) by phone
Apologies:	Cat Haines (CH), Marc Cottee (MC), Janelle Jordan (JJ), Laith Farouqi (LF)

Attachments	<div>1. Principals Report - June 2019</div> <div>2. Treasurers Report</div> <div>3. Social & Fundraising Report – June 2019</div> <div>4. Uniform Shop Report - June 2019</div>	<div>5. Price Increase Uniform Shop Term 3</div> <div>6. Uniform Survey results – girls pants</div> <div>7. Canteen Report</div> <div>8. NSW Healthy School Canteen Strategy Report</div> <div>9. Fireworks report</div>
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Item	Information discussed	By who m	Actions required	By whom
Opening	Meeting called to order at 7.35pm Attendance and apologies recorded.	SH	N/A	
Minutes	Motion: Minutes from 09/04/2019 adopted: EM Seconded: AE	SH	N/A	
Reports-Q&A	Principal - As per Principal report (Attached)	FS	N/A	
	President No report			

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	Treasurer As per report <ul style="list-style-type: none"> Financial reports now audited – Stuart Patch CPA will audit reports from now on. Voluntary contributions being collected – balance will be identified at the end of term 2 Wish list – will pay in next financial year \$60k committed and to be transferred to the school Shade cloth \$35k + \$6K could be paid for now 	SD		
	Band committee <ul style="list-style-type: none"> 48/49 students attended band camp Planning second intensive day \$3,300 raised from Federal Election day fundraiser Following up outstanding fees – Fiona will follow up with parents 	AC	N/A	
	Canteen committee <ul style="list-style-type: none"> Suggestions for boosting sales Role of canteen coordinator Yellow bin – cost \$27 per quarter – agreed for Emma to pay and get reimbursed by P&C Garden project - Recycling bins to be part of project New food options will be offered as a result of survey – 121 responses NSW Healthy School initiative – participated in menu check service. Mimosa has met 4 out of 5 Focus Areas of the NSW Healthy School Canteen Strategy Food and Drink Criteria. 	AE	EM to provide AE with survey responses Speak to Canteen employees regarding roles and responsibilities Set up Canteen sub committee	EM AE AE
	Uniform shop committee As per report <ul style="list-style-type: none"> WiFi – Night hawk – order sim card (monthly) will work until end of term 2 Will buy a WiFi Hub Price increases discussed, price comparisons with other schools in the area provided 159 responses to uniform choices – 287 girls (250 families) – Thursday 20th June to try on samples, then ordering and ready for term 4 for summer 	DM		

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	Proposed that price increases be adopted: EM Seconded: AE			
	Social & Fundraising <ul style="list-style-type: none"> as per report attached Fiona contacted Mathew about viability of hosting Organic Markets Sunday at Mimosa grounds – not to proceed 	SH	N/A	
Agenda items placed on notice	President Role was declared vacant – Call for nominations and ballot Nomination received from Emma McNeilly. President: Emma McNeilly Nominated GE, Seconded SH	CH	Notification in school newsletter - Emma McNeilly is the newly appointed P&C President, vacancy for Vice President role	FS
	Mimosa Kitchen Garden Project <ul style="list-style-type: none"> MC provided some update - Peter attended school meeting – suggested composting, water tanks Phase 1 – Composte - Food waste and composting areas - collecting and disposing – pavers 6 compost lids, canteen use it, kids collecting waste making sure its properly disposed (could be in place by end term 2) Phase 2 – Growing food - wicking beds – portable veggie patch – self fed from water – donate worm farm from council Phase 3 – Integrating into curriculum – Fiona and Christine – Rachael - looking at Seaforth that had implemented – NSW Govt Kitchen Gardening for sustainable wellbeing - send copy to Gretta Establishing committee – 5 parents attended – Marc Cottee, Nicole Perry, Mel Keating, Daniel Farmer - Coordinator to be determined 	LE	Coordinator to be determined, timeframes, guidelines and plan to be provided Simon will forward Bunnings email from Marie	LE, MC SH
Business arising from last meeting or carried over	Adopting Audited Financial Statements <ul style="list-style-type: none"> Adopt Audited Financial Statements 	SD		
	P&C Knowledge Management <ul style="list-style-type: none"> Archiving documents from old google drive Gretta sent instructions on how to access new site 	GE / SH	Send link to old google drive	SH
	Just one Thing 2019 <ul style="list-style-type: none"> 67 responses - committee members to communicate to volunteers Communication to thank school community by end of term 2 Shelley / 	EM		

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	<ul style="list-style-type: none"> Name of volunteers for 50th Anniversary and Alumni names have been provided to FS 			
	Fundraising - Community Grants, research <ul style="list-style-type: none"> No update – move to next meeting 	SD		
Correspondence	Bring copies of P&C Magazine to next meeting	GE		
General business	<ul style="list-style-type: none"> Fireworks – as per report attached Jenny Greig – starting to organise the Fireworks Raffle by end June, Project Plan software being set up (Trello) by Lou Ledbrook Use of school grounds for markets - Matthew investigated potential for use of school grounds for Organic markets with Dept of Education assets team – we would need to apply for a DA (3 months) and then would have to go out to tender – one locally turned down due to parking – unlikely to be approved due to security and parking concerns 	JG FS		
Business carried over to next meeting	Community Grants, research	SD		
Closing	Meeting closed 9.38pm Tuesday 13th August 2019 @ 7.30pm (no meeting in July) Agenda items and written reports submitted by COB Wed 31st July 2019.	GE		