



This letter is to advise you that the school has agreed to administer:

_____ (*prescribed medication*)
_____ (*dosage*) to _____ (*student's name*)
_____ (*class*) at these times _____ (*times of administration*).

The school will make every endeavour to provide the medication at the times requested although some variations may be unavoidable on occasions. Please contact me if this raises particular concerns.

The school has agreed that the prescribed medication will be given to the student by a Mimosa Staff Member.

Please provide the prescribed medication and any associated equipment to the school as required. If you cannot send the prescribed medication in the way arranged, please contact me to discuss alternative arrangements.

If there are any changes in your child's health care needs or your contact details, please inform the school as soon as possible. Please contact the school if at any time you have any concerns or questions about these arrangements.

Parent's signature..... Date.....

Matthew Fuller
Principal